

## **REAP Nicaragua, Communications Director\_(Open)**

Supervisor: Scott Esposito

Location: Granada, Nicaragua

Classification: %100 Support Funded

Commitment: 1 Year Minimum

### **ESSENTIAL DUTIES and RESPONSIBILITIES**

- Manage all social media
- Develop and maintain website content
- Manage communication to supporters
- Develop and execute base communications process
- Develop all communications materials
- Develop presentations for all STM teams and visitors
  - Participate in presentations
- Develop handbook for all STM teams
- Develop all informational brochures for STM teams
- Ensure consistent and effective follow up communication to STM teams
- Provide monthly communication to all base LTM's to ensure cross communication
- Schedule and coordinate all team meetings
  - Ensure appropriate agenda and minutes
- Disciple & develop people on a daily basis: local communities and visitors
- Able to give direct and constructive feedback and correction when necessary.

### **EXPECTATIONS and COMPETENCIES REQUIRED**

- Maintain personal daily devotion and prayer time
  - Always putting your personal relationship with the Lord first, over everything.
- Excellent interpersonal skills and a collaborative management style.
  
- Committed to the team and fostering a loving team environment
- Participate in other ministries
- Be a peacemaker
- Ability to look at situations from alternative points of view.
  
- Will be an active part of both the American community and an active part of the local community.
- Accountable to walking daily in:
  - Humility, Love, Forgiveness, Unity
- Willing to teach locals how to live in Christian community.
- Understands you will always operate as part of team and team mindset.
- Embraces healthy challenge, discussion and debate.