

REAP Nicaragua, Accountant / Finance Director (Open)

Supervisor: Scott Esposito

Location: Granada, Nicaragua

Classification: 100% Support Funded

Commitment: 1 year minimum

Essential Duties & Responsibilities

- Develop and execute base accounting processes and reporting.
- File appropriate taxes
- Develop personal finance education material
- Educate locals on personal finances
- Establish savings accounts for locals and monitor and manage the saving process
- Disciple & develop people on a daily basis: local communities and visitors.
- Manage financial processes.
 - Cash flow, receipts and expenses.
 - Weekly and Monthly Reconciliations.
 - Report out to operations and base manager weekly/monthly on financial performance.
 - Receive and respond to all financial questions from participants and staff.
 - Education to participants and base leaders regarding financial procedures.
- Manage all spending for each STM trip
- Able to give direct and constructive feedback and correction when necessary.

Job Expectations

- Maintain personal daily devotion and prayer time
- Always putting your personal relationship with the Lord first, over everything.
- Excellent interpersonal skills and a collaborative management style.
- Committed to the team and fostering a loving team environment
- Participate in other ministries
- Be a peacemaker
- Ability to look at situations from alternative points of view.
- Will be an active part of both the American community and an active part of the local community.
- Accountable to walking daily in: Humility, Love, Forgiveness, Unity
- Willing to teach locals how to live in Christian community.
- Understands you will always operate as part of team and team mindset.
- Embraces healthy challenge, discussion and debate.